

CEMETERY RULES

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1. Introduction

The present document concerns all persons who have a direct or indirect interest in Mount Hermon Cemetery and establishes the rules under which they are all expected to carry themselves to preserve and improve this garden-cemetery located at the heart of the Sainte-Foy–Sillery–Cap-Rouge borough of Québec City.

1.1. Principles

As perennity is one of the main imperatives of Mount Hermon Cemetery, in the hopes of providing for years to come, as it has for over one-hundred and seventy-five (175) years, a resting place not only for the Protestant Anglophone communities that first inaugurated and are still proud of taking care of it, but also for all people of the greater Québec City region and beyond, the present rules are adopted and maintained in the best interests of the organization and the many people that are apart of its wide community.

1.1.1. Authority and Purpose

The present rules are adopted by Mount Hermon Cemetery's Board of Directors in keeping with the organization's values and desire to offer a traditional and welcoming environment for grieving families but also the general public who have taken a liking to the grounds as a beautiful park.

1.1.2. Changes

The rules of Mount Hermon Cemetery may be altered as required by the Board of Directors to promulgate the core elements of its approach and provide guidance to the interested parties, any subsequent version automatically supplanting them. This version came into effect in February 2024.

1.1.3. Retroactive application

Although the Cemetery is committed to maintaining its undeniable beauty which is in part due to the diversity of Monuments and Arrangements that its Holders and families have installed, Management will nonetheless, when possible and reasonable, try to promulgate options that are in line, or as close as possible, to the current rules.

1.2. General information

As transparency is another important concern for Mount Hermon Cemetery, some general information is available to all those interested in its inner workings as well as the stances that it takes regarding its place amongst the communities and individuals that it serves.

1.2.1. Heritage

Nestled in the heart of Québec City, Mount Hermon Cemetery has been a serene resting place and a symbol of remembrance for many communities since 1848. Great pride is taken on maintaining a peaceful environment that honours the memories of the dearly departed and inspires visitors. Among those communities are the Anglicans, United Church members, Presbyterians, Baptists and Greek Orthodox Church members.

1.2.2. Records

Mount Hermon Cemetery is committed to the careful preservation of the many physical records of historical value that it possesses and has taken measures to protect them from a myriad of potential threats to their long-term conservation as it is also developing improved means of treating its now mostly digitalized records for its day-to-day operations. The Cemetery also keeps the official Register of pre-arranged funeral arrangements contracts of the Consumer protection office of Québec up to date according to the Law in regards to the active Lots that it has.

1.2.3. Finances

The organization is operated for the benefit of the public, on a non-profit basis. Any generated revenue is used exclusively for the administration and the operation of the Cemetery under the supervision of the Board of Directors and for meeting the needs of its clientele for Interment and remembrance purposes.

1.2.4. Welfare commitments

Mount Hermon Cemetery is committed to upholding the highest standards of welfare both for its members, partners, clients and others, as well as for the environment that they all share, through the adoption of many internal and external policies promoting inclusion and recognized best practices such as a Health and Safety prevention policy, a Harassment, violence and discrimination prevention policy as well as principles of equal access to employment in accordance with the Law.

1.2.5. Office hours

The offices are open Tuesday to Friday from 9:00 a.m. until 4:00 p.m. between May 1 and December 20. From December 21 until April 30, the offices are also closed on Tuesday and any other visit is by appointment only.

1.2.6. Grounds access

The main gates at the top as well as the pedestrian entry at the bottom of the Cemetery are never closed and access to the grounds is therefore always allowed to everyone.

1.2.7. Privacy policy

On the following pages can be found Mount Hermon Cemetery's Privacy policy which is also published and kept up to date independently on the organization's official website. This policy applies to any piece of information that is gathered by the organization during its operations and is in accordance with the relevant laws as specified within it.

Privacy policy

In accordance with the Private Sector Privacy Act, Mount Hermon Cemetery develops and maintains this Privacy policy to inform all interested parties of our approach to the collection, processing and retention of private information obtained during our operations.

This Privacy policy is on our official website at www.mounthermoncemetery.com in addition to being provided to our customers or partners when appropriate as well as on request. It is managed by the Personal Information Protection Officer, the Director of Mount Hermon Cemetery, Zacharie Garneau, who can be reached by email at info@mounthermoncemetery.com.

Under the said law, our organization undertakes to maintain a proper internal register of confidentiality incidents and to inform, in the event of the possibility of serious harm caused by a leak of personal information, the victims concerned at the same time as the Commission for Access to Information.

During its regular operations and if this information exists, Mount Hermon Cemetery collects the following personal information for the same purposes, namely to identify any person concerned by its records and to communicate with them to keep their information up to date and obtain their consent when required as well as historical and genealogical reasons if applicable:

- First and last name*;
- Title(s);
- Gender;
- Date of birth*;
- Date and time of death*;
- Parents' first and last name*;
- Family relationships;
- Responsible for the buria;
- Contact information* :
 - Residence address;
 - Telephone number(s); And
 - Email address(es).

**Personal information marked with an asterisk is considered mandatory when existing by our organization and/or the Law in order to open a file, at least one in the case of contact information. Providing any other personal information is on a voluntary basis and will not be a reason for our refusal to do business with an individual.*

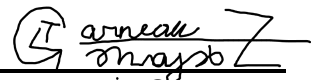
It is important to note that any person concerned by one of our files has the right to consult, modify and delete their non-essential personal information. In addition, if it happens that some of this information is provided to us by a third party in the interest of the person who cannot consent in a timely manner, the third party in question is responsible for informing said person concerned subsequently, which in no way affects this right.

Thus, the disclosure of personal information, including any such information considered indirect such as the location of a grave or monument or the existence or not of a file about someone, is only made by Mount Hermon Cemetery with the explicit consent of the person concerned unless this information is contained in a document that is more than one hundred (100) years old or the said person has been deceased for more than thirty (30) years. Our organization may also provide personal information in other rare situations provided for by law for specific cases.

Management of Mount Hermon Cemetery:

Zacharie Garneau

Name in printed letters



Signature

Date: 29/04/2024

2. Definitions

As used in these Rules, the following terms shall have the meanings hereafter defined:

Arrangement	any non-Monument aspect of a Lot such as flowers or decorations that are added to it to improve its aesthetic and help in the commemoration of the dearly departed.
Beneficiary	a person indicated in the Deed or any subsequent addendum by the Holder as having the right to be interred in the future within the Lot. This attribution does not engage such a person to be interred within the Lot and does not inherently grant it any right of inheritance or management over it.
Burial	another name for an Interment.
Burial rights	another name for an Interment rights.
Care	another name for the Interment rights.
Cemetery	the organization that is Mount Hermon Cemetery, constituted of its Management, the Board of Directors and ultimately the members of the Mount Hermon Cemetery Association constituted in 1848.
Concession	another name for a Lot in the Cemetery, sometimes used as the term “Lot concession”.
Contract	another name for a Deed.
Cremated remains	the human remains of a person that have been cremated and are contained within an urn.

Deceased beneficiary	a person who was deceased when indicated in the Deed by the Holder as having the right to be buried in the future within the Lot.
Deed	the contract signed between the Petitioner and the Cemetery to establish a given Lot, sometimes used as the term “Concession deed” or replacing “Deed” with “Contract”.
Designation letter	a letter signed by the first generation of Successors of the last known Holder of a Lot in the Cemetery according to its records to name a new Holder in charge of said Lot.
Disinterment	the removal of human remains from a Lot to reinter them elsewhere.
Grave	the hole dug in a Lot to perform an Interment within it.
Foundation	a cement base many feet deep and reaching ground level of the size of the Monument to be erected on a Lot.
Future holder	a Beneficiary with a right to eventually become the Holder of a Lot within a specified order.
Head	The point defined by GPS coordinates by which the position of said Lot is determined.
Header	The width of the Lot that is centered on its Head.
Headstone	a Monument erected upright on a Lot within the Cemetery.

Holder	a person who is responsible for a Lot in the Cemetery, sometimes used as the term “Lot holder” or in its obsolete form of “Owner”.
Holdership	the state of being the Holder of a Lot and all the responsibilities associated with it.
Interment	the earth burial of human remains, whether they be the Mortal remains or the Cremated remains of said person.
Interment rights	the duration for which the Holder of a Lot may proceed with Interments in it as long as there are still spaces left as determined by its area and include the rights relating to the erection of Monuments, any Inscription on them as well as Arrangements for commemoration.
Inscription	any writing, engraving or design placed in any way upon or cut into a Monument.
Lot	a place of interment with a defined area, generally made of Parts, with a specific position designated on the plans of the Cemetery.
Maintenance	another name for Interment rights except when referring to the habitual upkeep of the grounds and Lots.
Management	the administration of Mount Hermon Cemetery appointed by the Board of Directors.
Marker	a smaller monument set directly on the ground.

Monument	a memorial made of stone and/or metal added to a Lot for the purpose of commemorating the dearly departed generally taking the form of a Headstone or a Marker.
Mortal remains	the human remains of a person that are still in bodily form and are contained within a casket.
Overseer	the person in charge of the organization of an Interment with the authorization of the Holder if it is someone else.
Part	the essential unit, of which there may be multiple, constituting the area of a Lot and determining the maximum number as well as the types of Interments that can be performed within it.
Petitioner	the original Holder of a Lot and therefore the person that signed the Deed.
Plot	another name for a Lot.
Section	a specific region of the Cemetery identified with one or two capitalized letters on the plans.
Successors	the surviving estate members of the eldest generation following the concerned Holder if no other provision was made in the will regarding the transfer of the Lot in question to one person.
Third party	the person identified in annex C of a Deed as someone intended to receive within ten (10) days following the signing of said contract a copy of it to be informed of its existence.

3. Maintenance

The Cemetery grounds, including all Lots, shall be kept properly graded, sodded and mown by the Cemetery, being considered its habitual maintenance included as part of all signed Deeds of the organization that constitute a Lot.

3.1. Normal changes

Any change outside of the Holder of a given Lot or the Cemetery's control such that it alters the state of the grounds due, for example, to natural events, the passage of time, the planting or removal of trees, including their byproducts, new Lots sold and the Monuments or Arrangements erected on them according to the relevant rules as well as changes to the neighborhood beyond Cemetery limits cannot be held against them nor guaranteed as part of the habitual maintenance of the Cemetery.

3.2. Standard operations

Any change caused by the standard operations of the Cemetery such as passage over Lots with machinery or the temporary presence of an earth mound when a Grave is opened shall be considered normal and allowed with the assurance that the organization will return the grounds to their previous state in due time when all is said and done.

3.3. Additional upkeep

Where any part of the upkeep of a Lot is not under the habitual maintenance provided by the Cemetery, any additional work may be done at the request and expense of the Holder but must be previously approved by Management.

3.4. Cemetery intervention

Per the rules regarding Monuments and Arrangements on Lots within the Cemetery, Management is committed to intervene to keep all Holders accountable of their own Lots so that the general beauty of the grounds is maintained but also varied and diversified so that the garden aspect of it is promulgated as much as possible. With this in mind, where no other Lot is bothered by certain Monuments or Arrangements, Management shall be more pliable than normal until such a complaint is issued by an interested party including but not limited to any Holder of a Lot, visitor of the Cemetery or groundskeeper.

4. Lots

Lots are the parcels of land within the Cemetery with a defined position and dimensions set aside by the organization to the benefit of a Holder and any named Beneficiary for the purpose of Interment of human remains over the course of the Deed's duration, called the Interment rights, also allowing within limits the erection of a Monument and varied Arrangements to commemorate the dearly departed.

4.1. Interment rights

All Lots have an original number of years, at least fifty (50) at the time of the signing of a Deed, that determine the duration of the Interment rights, being the time during which the Holder can organize Interments with the Cemetery and include the rights relating to the erection of Monuments, any Inscription on them as well as Arrangements for commemoration. Per the Law, no Lot may have more than one hundred (100) years of duration for said rights at any given time.

4.1.1. Extension of the Interment rights

The Cemetery may, at the request of a Holder, sell an extension of the Interment rights that concern a Lot but will only do so for requests that extend the expiration date to at least twenty-five (25) additional years in the future from the date of such a sale including the retroactive payment of any years that were not paid and respecting the limit set by Law that such an extension may not push the expiration date of the Deed beyond a hundred (100) years in the future.

4.2. Records and Plans

The Cemetery maintains records of every Lot and possesses a GPS mapping system for every Monument that is present on the grounds, plans being kept internally for all Lots with or without Monuments on them.

4.3. Shape and size of Lots

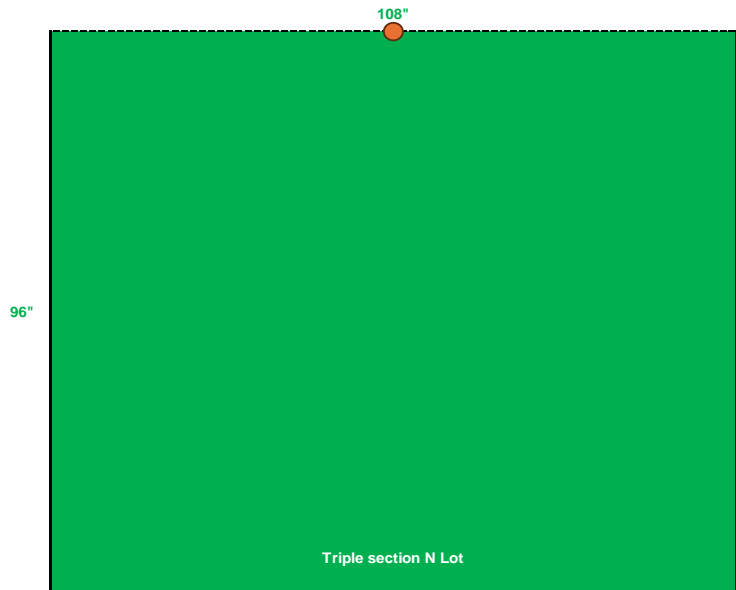
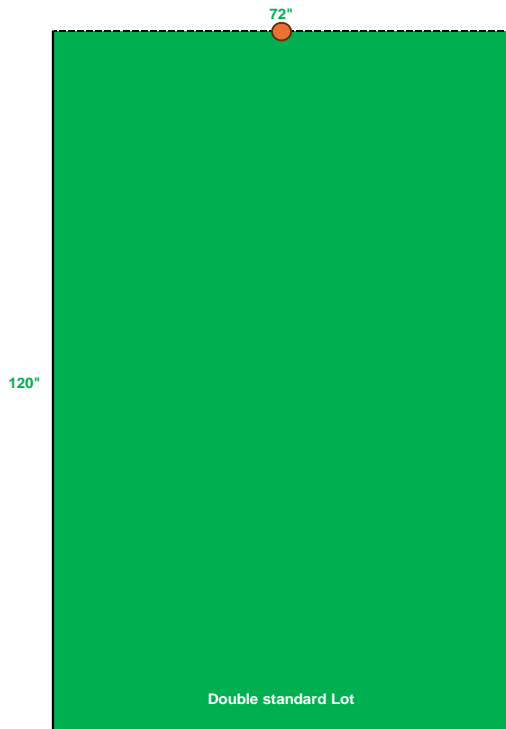
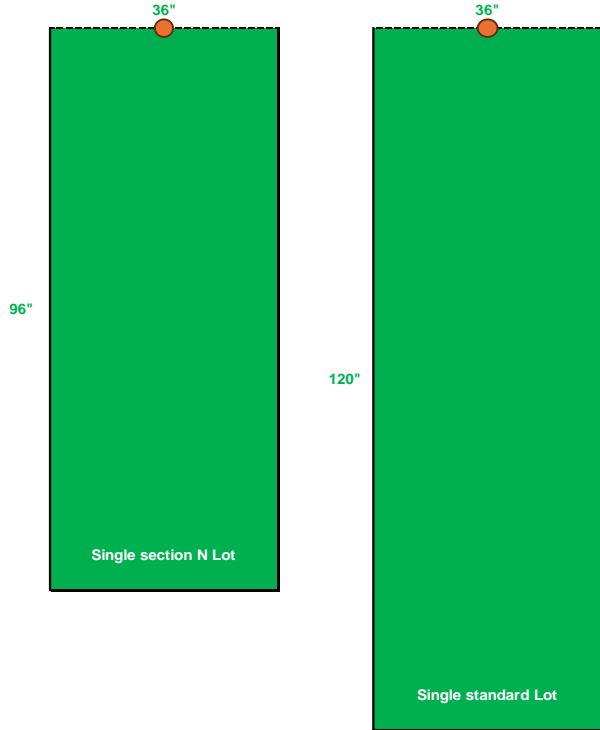
Every new Lot sold that can be found in the Cemetery is of rectangular shape with a width that is equal to three feet (3') for every Part that constitute it and a length of ten feet (10') with the exception of Section N that only has Lots that are eight feet (8') long. Lots that are made of one (1) Part are called single Lots whereas wider ones take the corresponding multiplicative adjective such as double for a Lot consisting of two (2) Parts, triple for one consisting of three (3) Parts and so on. Other than the Section N Parts, every other Lot is considered to be standard in the organization's nomenclature.

4.4. Position and orientation of Lots

Every new Lot sold has a width that is considered its Header, being the one that is identified at its center by the Head which is itself defined by the GPS coordinates provided in the Deed using the following Coordinate Reference System (CRS): EPSG:4326 - WGS 84. From that point, the orientation is defined in the description of the Lot's localization also provided in new Deeds, generally being oriented towards the closest road in the Cemetery or following the general orientation of surrounding Lots.

4.4.1. Lot schemas

Per the following schemas, the Head is the orange circle whilst the Header is the dotted line at the top. All measures are given in inches and the Lots represented are as follows : a single Section N Lot, a single standard Lot, a double standard Lot and a triple Section N Lot. These are only some examples of the possible Lots to help visualize what is available and is in no way an exhaustive list.



4.5. Interment spaces

The number and types of Interments that can be performed within a Lot are determined on the basis of its number of Parts and whether it is in Section N of the Cemetery. For every Lot outside of Section N, each Part is intended to receive one (1) Mortal remains and two (2) Cremated remains. However, any space for Mortal remains can be converted into four (4) spaces for Cremated remains which, once the first urn is added to this place, will irreversibly convert it as such. For example, in a double standard Lot, the fifth urn buried will necessarily convert one of the casket spaces into four additional urn spaces. In the case of Lots found in Section N however, Mortal remains may not be interred and the maximum number of Cremated remains is five (5) per Part as they have a smaller area. Four (4) urn spaces may not be converted into one (1) casket space except if expressively authorized by Management.

4.6. Renewal of spaces

Although it is true that human remains decompose, the Cemetery is committed to leave the dearly departed buried within its grounds undisturbed, except in the cases of legitimate Disinterment requests, and does not therefore set any particular time after which, whether the Interment rights duration has expired or not, new spaces become available in a given Lot beyond its original maximum Interment spaces.

4.7. Holdership

The Holder is a person responsible for a Lot in the Cemetery either as the Petitioner of the Deed or any person afterwards designated as such in said contract or properly filled Designation letter. The term of “Holdership” is used to represent not only the status of being the Holder of a Lot but also the responsibilities of such an attribution. There can never be more than one person at a time who occupies this position for any given Lot as to avoid conflicts between multiple Holders that the Cemetery would be unable to resolve.

4.7.1. Responsibilities

As Holder of a Lot, such a person is expected to maintain its Monument and Arrangements in good standing according to the Rules of the Cemetery and shall be beholden to approve or reject any request for Interment, erection and alteration of any Monument as well as modification to the existing Arrangements, if any, on its defined area. With this in mind, any work of this nature or otherwise commissioned to the Cemetery by the Holder directly or with its consent will be considered this person's responsibility. It is also expected of the Holder that any information provided for the Cemetery records should be accurate and, if they ever change, should be sent to Management so that it may update them accordingly. Finally, the Holder is responsible for planning the succession of the Deed as the Cemetery will, in cases of uncertainty or conflict regarding the rightful Holder of a given Lot, either suspend or altogether close it to all except the named beneficiaries up to the expiry of its duration or the maximum number of Interment spaces, based on which of those situations occurs first.

4.7.2. Beneficiaries

The Beneficiaries are people indicated in the Deed or any subsequent addendum by the Holder as having the right to be interred in the future within the Lot. This attribution does not engage such a person to be buried within said Lot and does not inherently grant it any right of inheritance or management over it. It does however entail that should there be no Holder of the Lot in question, that person will still be allowed, provided that the duration of the Interment rights is still active and that the Interment spaces left in the Lot make it possible, to be interred upon request and that, should Management approve of such a request, an appropriate Inscription may be added to the relevant Monument. People identified as Deceased beneficiaries are treated the same except that they are only treated as such when signing the original Deed and are, at that time, already deceased and therefore not concerned by the possibility of being a Future holder and other such specifications.

4.7.3. Future holders

Future holders are the Beneficiaries that are more specifically designated within the Deed or any subsequent addendum by the Holder as automatically becoming the official Holder once the current one dies or resigns Holdership, with no additional fee for this transfer being requested. For this reason, with the notion in mind that there can never be more than one active Holder at a time, every Future holder must be numbered in the order of succession selected by the previous Holder to avoid any confusion and, except if a different disposition such as an exhaustive list of Beneficiaries is given within the Deed, a new Holder may always modify said list or any attribution at any moment without needing to inform anyone other than the Cemetery of this change. Just like a Beneficiary, being a Future holder does not confer any additional authority to manage the Lot up until the actual Holdership is transferred.

4.7.4. Third party

The Third party is a person identified in annex C of all new Deeds as someone intended to receive within ten (10) days following the signing of said contract a copy of it to be informed of its existence. This is a legal obligation for any Deed produced with the purpose of establishing a Lot in the Cemetery but may be waved by the Petitioner should they deem this service as unnecessary. The intended goal of this attribution is to avoid situations in which a person would purchase a Lot to perform an Interment when a Lot already existed in the Province of Québec for the deceased unbeknownst to them.

4.7.5. Transfer of the Holdership

Other than situations where a Holder dies, it is also possible to transfer the Holdership of a given Lot to another person through signing a document similar to the Annex D of any new Deed with the approval of the Cemetery. Also, if a Holder dies without naming Future holders, the Cemetery may accept to nonetheless perform a transfer through a Designation letter which is a letter signed by the first generation of Successors of the last known Holder of a Lot in the Cemetery according to its records.

4.8. Failure to pay and interests

The absence of payment for any sent invoice within thirty (30) days of its due date entails the immediate obligation to make said payment and all the others to come, when applicable, with an annual interest of eighteen percent (18%) until the complete payment of the sums due.

4.8.1. Past due accounts

No work shall be performed regarding a Lot, including those regarding the Monument(s) or any Arrangement within its borders that were approved by the Holder, until all charges and, when applicable, interests pertaining to it have been paid in full.

5. Interments

Interments, being the earth burial of human remains, whether they be the Mortal remains or the Cremated remains of a person, make up the main purpose of the Cemetery and may only take place within a Lot. The ceremony surrounding an Interment is either performed by a member of the clergy, the Cemetery representative present for the occasion, a member of the family or the funeral home that took care of the funerals. The Cemetery always interacts with one (1) Overseer, being the only person in charge of organizing the Interment with the authorization of the Holder if it is someone else to avoid conflicts and inconsistencies.

5.1. Human remains only

Only deceased human remains shall be interred in the Cemetery.

5.2. All human remains must be interred

All human remains must be interred in a Grave and not placed within a compartment of a Monument or dispersed anywhere on the Cemetery grounds.

5.3. Interment limit

Even if the Interment rights duration has not yet expired, the Cemetery can refuse to perform an Interment if the maximum number of spaces for a given Lot, either specified directly in its respective Deed or, when imprecisely defined, as calculated per the present Rules based on its area, has been reached.

5.4. Required notice

The Cemetery must be provided with at least two (2) weeks of notice before an Interment can take place.

5.5. Interment schedule

Interments can only take place between 10:30 a.m. until 3:00 p.m. from Tuesday to Saturday inclusively and never on statutory holidays except in the case of extreme circumstances. For Saturday Interments which are often in higher demand, the Cemetery only accepts requests for the following times: 10:30 a.m., 1:00 p.m. or 3:00 p.m. so that it may optimize its ability to provide different families with a convenient date.

5.5.1. Winter Interments

The Cemetery performs no Interments from December 1 to April 30 due to the winter conditions and any such requests will need to be deferred until May 1 at the earliest.

5.6. Postponement of an Interment

Except in cases of extreme weather conditions, in which case the Cemetery shall inform the Overseer, an Interment cannot be postponed if it is to take place in less than a week of the date that was agreed upon for any reason including undesirable weather and Management is entitled, in such a situation, to charge the full amount of such a service before scheduling another date for the Interment.

5.7. Interment authorization and charges

No Interment shall be performed without the authorization of the Holder, who is ultimately responsible for all charges related to the Lot should the Overseer, when applicable, fails to pay the invoice for this service.

5.8. Cemetery presence

A Cemetery representative must be in attendance for every Interment although the organization respects the wishes of some to proceed with a more private event, in which case the accompaniment can be more distant.

5.9. Ceremony duration

Interments are expected to last at most one hour (1h) and the Overseer should inform Management if the event is expected to last longer.

5.10. Interment container

Additional fees will be charged when an Interment container, such as a metal vault, for a casket or urn is used. Where the container requires a wider Grave and/or additional handling for the set up of such a container, the cost of the Interment will be adjusted accordingly by Management.

5.10.1. Standard shapes and sizes

The Cemetery always assumes that an urn is of a size to fit within a space of one cubic foot and that a casket is of a size to fit within a space of three feet (3') wide by eight feet (8) long. Any urn or casket of a dimension greater than this will require an increased effort to prepare and therefore incur an additional cost to be determined by Management. It is the responsibility of the Overseer to inform the Cemetery of such a situation. Furthermore, for any urn that is of horizontal orientation, the Overseer must expect it not to be put upright within the Grave if it is to fit.

5.11. Opening of Graves

Graves shall be opened exclusively by professional gravediggers hired by the Cemetery. No Grave shall be opened for Interment or Disinterment by any person not directly authorized by Management to do so.

5.12. Localization of the Grave

Management shall decide of the location of a Grave within a Lot except if otherwise specified by the Holder at least two (2) weeks prior to the Interment and possible given the spaces already occupied.

5.13. Disinterment

Where a Disinterment is requested by a Holder, after such a person has provided in the case of a casket the Superior Court of Québec's Disinterment order, Management shall evaluate the price for doing so at the Holder's expense and will only proceed when there is no snow cover on the ground between the September 1 and April 30.

6. Monuments

Monuments are memorials made of stone and/or metal added to a Lot for the purpose of commemorating the dearly departed generally taking the form of a Headstone, erected upright on a Lot, or a Marker, a smaller one set directly on the ground.

6.1. Approval of Design

No Monument, Inscription or other structure shall be erected or placed on any Lot until its design and the plans and specifications relative to the material, construction and proposed location thereof have been submitted to and approved by Management.

6.2. Monument upkeep

The upkeep of any Monument within a Lot is the responsibility of its Holder although no work can be performed on said Monument and charged to the Holder without their prior approval. Management may however perform repairs on a Monument at the Cemetery's expense after having made reasonable efforts to contact the last known Holder of a Lot. Reasonable efforts shall be defined in this case as using all the contact information available in the Cemetery's records and obtaining no response after a month has passed. It does not need to meet this requirement in the case of any work to stabilize a dangerous Monument or rearrange a broken one.

6.3. Foundations

Foundations are required for all Headstones and when such a Monument is to be installed, it shall be provided exclusively by a provider authorized directly by Management at the Holder's expense. The Foundation of a Monument shall be built in the designated space and must be the exact dimensions of the base of said Monument. If incorrect dimensions have been given in the request or changes to the Monument are made that create a disparity between them, the cost of modifying the Lot to hide the Foundation may be performed by Management at the expense of the Holder.

6.4. Monument limit

No more than one (1) Monument can be placed upon a Lot except if expressly otherwise authorized by Management. Such authorization will be provided on the condition that there remains space to do so without hindering maintenance of the Cemetery and only for older Lots that have a history of commemorating the people interred within them in such a way or in situations when there is no space left to inscribe the names of new people interred in the Lot and no alternative would allow to do so without replacing the entire existing Monument or performing serious modifications to it. In cases where an additional Monument is authorized to be added by Management, however, it must be one that will accommodate enough names to avoid needing another one in the foreseeable future if at all reasonable.

6.5. Monument location and orientation

Except in the case of Lots of unusual shapes and/or sizes, Monuments must always be placed with their width directly parallel to and centered on the Header of the Lot with any Inscription only being allowed on the face pointing towards the interior of said Lot.

6.6. Monument durability

Monuments must be constructed to be durable and therefore, wood may not be a material used in its core elements, any stone component must be at least three inches (3") thick and metal components must be reasonably rust resistant.

6.7. Constraint regarding Headstones

A Headstone, which must always be placed upon a Foundation, must be no wider than thirty inches (30") for every side-by-side Part making up its Lot's width, no longer than eighteen inches (18") from the Header of the Lot inward and no higher than sixty inches (60") from said Foundation.

6.8. Constraints regarding Markers

A Marker must be no wider than thirty inches (30”) for every side-by-side Part making up its Lot’s width, no longer than twenty-four inches (24”) from the Header of the Lot inward and no higher than twelve inches (12”) from the ground.

6.9. Monument constraints in Sections L and N

Only Markers may be erected on Lots located in sections L and N of the Cemetery.

6.10. Benches

Benches may be used as Monuments but only in certain Sections of the Cemetery and with the direct approval of Management.

6.11. No Monuments over human remains

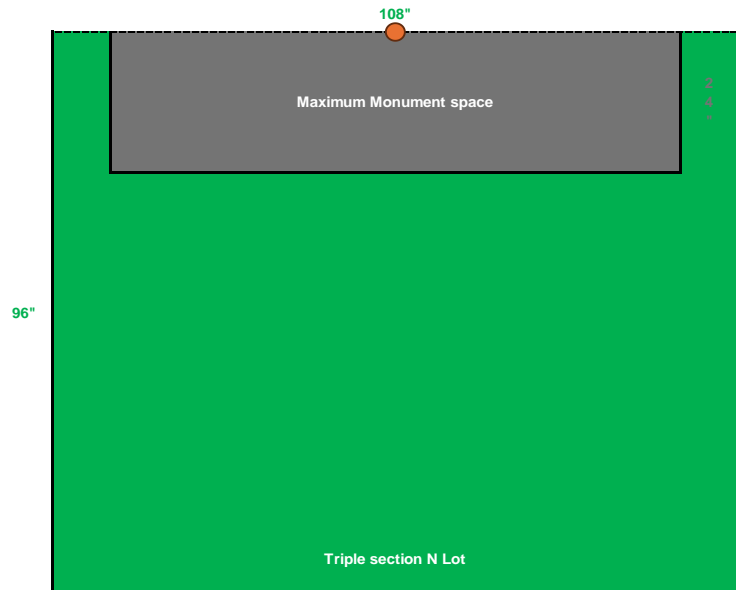
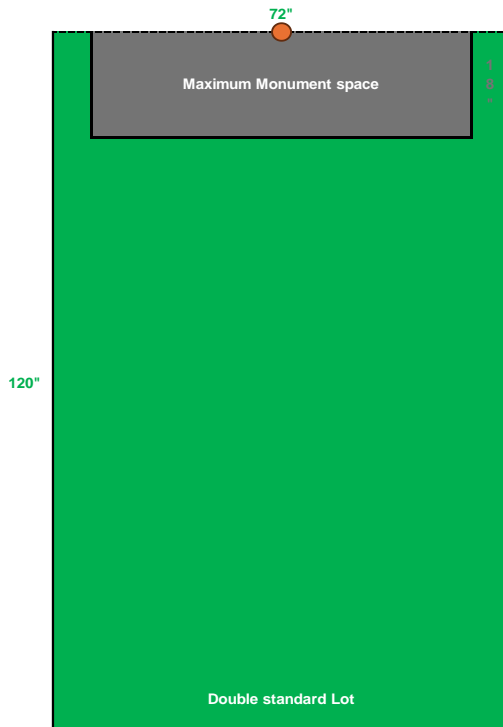
No Monument shall be erected over human remains.

6.12. Monument area

The area within which a Monument can be installed is therefore dependent on the type of Lot but can nonetheless be comparable from similar Lots on the grounds.

6.12.1. Monument schemas

Per the following schemas, based on the same ones provided for Lots (see 4.4.1. for more details), the maximum Monument space is proportional to the width of the Lot whereas the length changes only based on the Section.



7. Arrangements

An Arrangement is any non-Monument aspect of a Lot such as flowers or decorations that are added to it to improve its aesthetic and help in the commemoration of the dearly departed. Any such Arrangement must be safe and robust to not hinder maintenance.

7.1. Grading of Lots

No person shall change the grade, being the general shape of the ground, of a Lot through grading such as altering the level or slope of said land. Should any such change be made, Management may restore the Lot to its original grade at the expense of the Holder.

7.2. Lot borders

Any type of border such as fences, railings, walls, cut-stone copings and hedges in or around Lots are prohibited and will be removed by Management if newly added or in significant disrepair in the case of older ones. Lot corners made of stone at each corner of a Lot's limits are however permitted if they are at ground level.

7.3. Trees

No trees may be planted on any Lot. The Cemetery nonetheless has a program for planting trees as donations to embellish the grounds but will only do so based on the needs of the organization and systematically rejects any request involving conifers.

7.4. Maximum Arrangement space

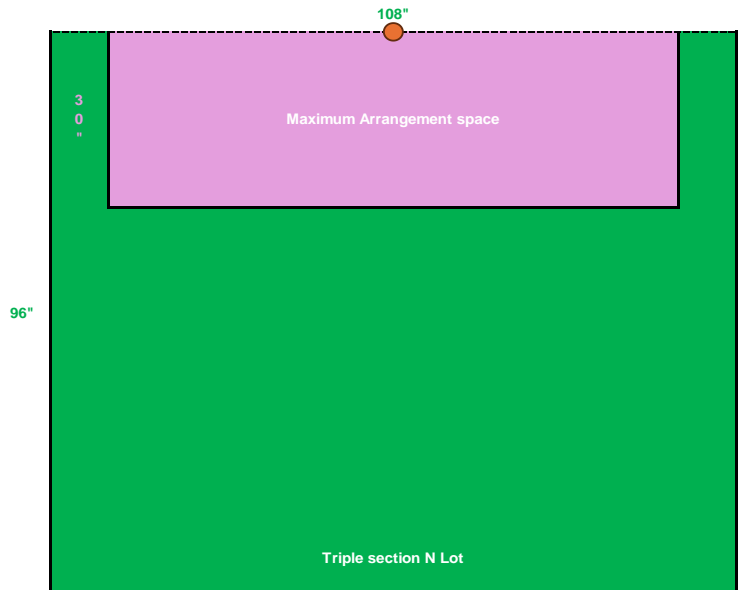
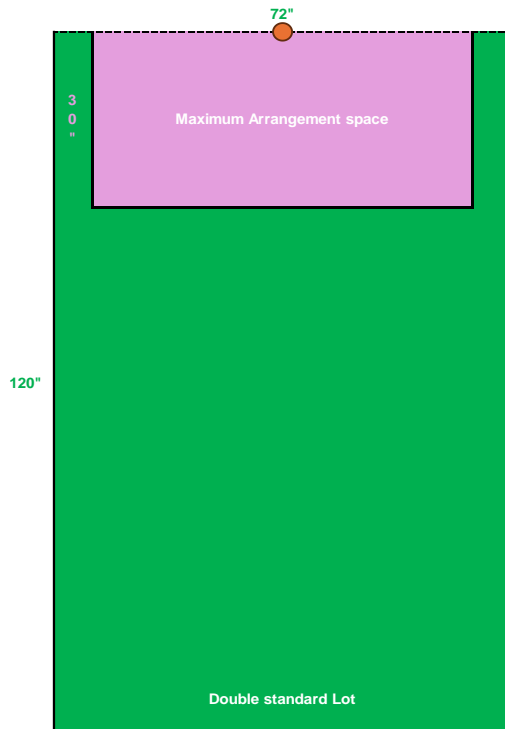
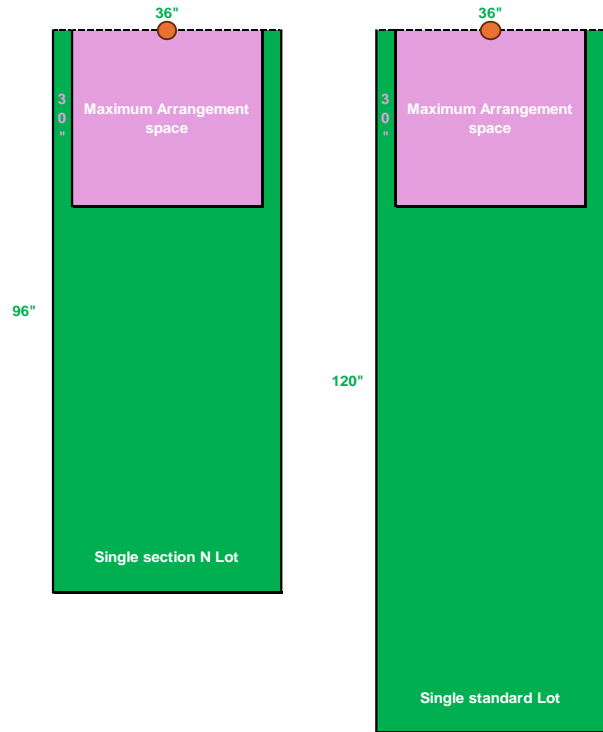
Arrangements may only be added on a Lot within a space defined by the Monument erected upon it. Therefore, no permanent Arrangement can be added to a Lot until at least the Foundation is poured and it is even recommended to wait until the Monument is there as well given that the work to install it could cause damage to immovable Arrangements. The space for Arrangements after the Foundation and/or Monument has/have been installed is defined by the same width as the Monument and no further than thirty inches (30") from the Header of the Lot. Furthermore, Arrangements must always begin as close as possible to the Monument itself to not hinder maintenance.

7.5. Arrangement area

The area within which any arrangement can be made is therefore the same for any Lot, depending only on the size of the Monument erected upon it which always takes away from it the longer it gets.

7.5.1. Arrangement schemas

Per the following schemas, based on the same ones provided for Lots (see 4.4.1. for more details), the maximum Arrangement space is only proportional insofar as the Monument also is.



7.6. Shrubs

Shrubs may be cultivated on Lots within their Arrangement area but only after having received Management's approval. Shrubs on stems are particularly recommended although they may be more fragile than their non-stems counterparts. Cedars, due to them being conifers and therefore problematic in terms of maintenance, are systematically prohibited as are any variations that fall within the same category.

7.7. Flowers

All natural flowers may be added as Arrangements within the specified area of a Lot to embellish it but the Cemetery recommends staying away from thorny varieties such as roses or the ones that have a tendency to easily overgrow.

7.7.1. Flower edgings

Flower edgings may be added as borders to Arrangements but need to be properly fixed in place and located exclusively within the Arrangement area to avoid damages from the general maintenance of the grounds.

7.7.2. Flower beds

Flower beds may be placed on Lots within the Arrangement area but must be cleared by Holders of tender annual plants after the first frost of the fall.

7.7.3. Flower pots

Potted plants and flowers may be placed on Lots within the Arrangement area, provided proper containers are used. Such flowers and plants will be removed and disposed of by the Cemetery when they become faded or unsightly without notice.

7.7.4. Artificial flowers

Any and all types of artificial flowers are prohibited within the Cemetery.

7.7.5. Memorial wreaths

Memorial wreaths may be placed in the Cemetery. In order to preserve the proper appearance of the grounds they must be removed before December 1 of each year, or they will be removed and disposed of by the Cemetery without notice.

7.8. Overgrown Arrangements

Any Arrangement growing outside of the Arrangement area of a Lot may be removed without notice by the Cemetery. If any Arrangement situated in any Lot shall have, in the opinion of Management, become by means of their roots or branches or in any other way detrimental to adjacent trees, Lots, drains, roads or walks, or inconvenient to the public, Management may remove them or parts thereof at the expense of the Holder.

7.9. Decorations

Decorations of many types may be placed on Monuments or within the Arrangement area of a Lot without requiring the approval of Management. However, the Cemetery takes no responsibility, given that the grounds are always accessible to the public, for any disappearance of those elements. Management may also remove decorations that it finds problematic in which case it will inform the Holder of the Lot concerned and give them thirty (30) days to retrieve the item before it will dispose of it.

7.9.1. Rubbish prohibited

To ensure neatness and to preserve the beauty of the Cemetery, weeds, decayed flowers, plants, etc. must be disposed in the bins provided. Rubbish shall not be thrown on roads, walks or any part of the grounds. Receptacles are provided at convenient points on the grounds for depositing them.

7.9.2. Walks, sod, posts

Unless authorized by Management, no person shall make any walk, cut any sod or move corner posts in the Cemetery.

7.9.3. Lanterns and candles

Lanterns and candles may be installed on Headstones exclusively but any installation must have Management's approval and be properly enclosed for safety.

8. Visitors

Visitors are requested to observe and respect the dignity of the nature of the Cemetery's activities.

8.1. Order and decorum

Management will ensure that any visitor failing to maintain proper order and decorum within the Cemetery is asked to cease their behavior immediately or to leave the premises.

8.2. Requests for services

Any service request must be made at the Cemetery office and not to the groundskeepers.

8.3. Cars

Cars or other similar vehicles within the Cemetery shall be driven with due decorum at a slow speed not exceeding 10 km/h and shall not leave the paved roads. Cars are permitted to park alongside said roads but must always keep at least two wheels on them and be mindful of any Monument or Arrangement around. Proprietors of vehicles shall be responsible for any damage done by them or their drivers. It is also demanded that drivers keep within view of their vehicles should a funeral procession or other such event occur that would be blocked by them.

8.4. Alterations

No visitor is allowed to alter in any way the grounds, Monuments, Arrangements, Cemetery property or any other element found within the Cemetery without prior approval by Management even if inconspicuous as some remembrance practices are discreet but no less important and often involve the placement of certain items on Lots for example.

8.5. Dogs

No dogs leashed, or unleashed, are permitted in the Cemetery.

8.6. Bicycles

Bicycles and other such vehicles may be ridden on the Cemetery's paved roads but are not permitted to be ridden anywhere else.

8.7. Photographs within the Cemetery

Although the Cemetery permits photographs being taken within the grounds, it is requested that, if at all possible, the Inscriptions on Monuments be unintelligible except in cases where such pictures are taken for this purpose and used thereafter in a respectful manner. Photographs of Interments or Graves are strictly prohibited without the explicit consent of Management or in the former case, with at least the consent of those attending said Interment.

8.8. Research

Mount Hermon Cemetery is a true repository of a rich history and is always proud of helping visitors or interested parties in their genealogical or other such research. It is however beholden to the Law regarding the privacy of those interred within its many Lots and will therefore refuse to provide any detail including the location of a given Lot based on the information regarding a person that has not died more than thirty (30) years before. Furthermore, it is always preferable to send any research request by email with the correct names, dates and other relevant information that is available to simplify this process and ensure the best results.